

# Regulations for the Appointment of Teaching Assistants under the New System of National Taipei University of Business

Approved at the 5th Administrative Meeting of the 2nd semester of Academic Year 2003 on June 3, 2004

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- Article 1 The term “teaching assistants under the new system” as used in these Regulations refers to personnel appointed pursuant to the Teachers’ Appointment Act on or after August 1, 2004, to assist with teaching, research, **and teaching administration** in each department (including divisions and offices).
- Article 2 Each department (including divisions and offices) of the University, when appointing teaching assistants under the new system, shall consider the following general qualifications and restrictions:
1. Must be a national of the Republic of China (Taiwan).
  2. Graduated from a university or independent college with good academic performance. Graduated from a three-year junior college and, with good academic performance, has engaged for at least two years in research work, a specialized profession, or duties related to the field of study; or graduated from a two-year or five-year junior college and, with good academic performance, has engaged for at least three years in research work, a specialized profession, or duties related to the field of study.
  3. No outstanding issues regarding further studies or military service obligations.
  4. Not subject to any of the circumstances set out in Article 31 of the Teachers’ Appointment Act that disqualify a person from serving as educational personnel.
- Article 3 Procedures for appointing teaching assistants under the new system by each department (including divisions and offices):
1. Proceed in accordance with the University’s approved staffing quota; after a resolution of the department (including divisions and offices) affairs meeting, submit for the President’s approval and forward to the Personnel Office for public recruitment online.
  2. Conduct initial recruitment through an Appointment Committee or Selection Panel formed by the department (including divisions and offices); complete the administrative procedures and submit to the President for appointment.
- Article 4 Execute one-year appointment contracts; evaluations shall be conducted by the director. Renewal or non-renewal shall be resolved by the department (including divisions and offices) affairs meeting and submitted to the President for approval. The maximum period of service at the University is three years; where specially required by the University, one additional year of renewal may be granted.
- Article 5 These Regulations shall be implemented after approval by the Administrative Meeting and ratification by the President of the University. The same shall apply to any amendments.